

## Minutes 19 August 2020

<b>Date:</b>	19 August 2020	<b>Chair:</b>	Mrs Triena Hurihanganui
<b>Time:</b>	Open	<b>Minutes:</b>	Mrs Alison Pinches
<b>Apologies:</b>	Mrs Laura Gray	<b>In Attendance:</b>	Mrs Elizabeth Wildish Mrs Fiona Grierson Rev John Taylor Mrs Mariana Terrazas Mrs Lara Meyer-Atkins Mrs Alison Pinches Mrs Triena Hurihanganui Mrs Sandy Regts Mrs Rachael McGregor Mrs Pipi White Mrs Tanya Bell
<b>Item:</b>	<b>Discussion</b>	<b>Speaker</b>	<b>Action/Outcome</b>
1.	Welcome and Apologies	Mrs Hurihanganui	Welcome to everyone after a very unusual start to 2020.
2.	Amendments and/or Approval of 6 November Minutes  Matters Arising	Mrs Hurihanganui	Moved: Mrs Bell Seconded: Mrs Meyer-Atkins  Carried.  All Matters will be dealt with under General Business
3.	Correspondence In/Out	Mrs Pinches	Bank West (P&C Account) \$0 balance Two statements – Jan – Mar and Apr – Jun 2020. NFA is required. Three Emails regarding Faction Carnival and Book Week Parade from parents – Mrs Glover, Mrs Dean and Mrs Campbell. Mrs Wildish is answering their emails.  Moved: Mrs Terrazas Seconded: Mrs Regts Carried.

4.	Finance	Mrs Wildish	<p>Finance reports distributed, explained and discussed. School is in a strong financial position.</p> <p>One new EBoard installed per cohort.</p> <p>Motion: That the school's financial reports are accepted.  Moved: Mrs McGregor  Seconded: Rev Taylor  Carried.</p>
5.	Fundraising Committee	Mrs Wildish	<p>TRPS Fundraising Committee will be running a Father's Day Stall on Tuesday 1 September for students.</p>
6.	Student Numbers & Staffing	Mrs Wildish	<p>Current numbers are 462.</p> <p>Staff Movements:  Mrs Michelle King has been appointed Cleaner in Charge  Mr James King has been appointed as Gardener  Mrs Vanessa Summers has been appointed as Acting Manager Corporate Services</p> <p>Mrs Linda Cockman has taken up a new position as MSC at the new Yanchep Primary School  Ms Tracy Dossett has taken up a role as an EA at Alkimos Beach PS</p> <p>Kindergarten enrolments for 2021 are lower than usual – currently 42 enrolled. Any enrolments after 44 students will be waitlisted.</p>
7.	2020 Meeting Dates	Mrs Pinches	<p>Future Meeting dates for 2020 are:  <a href="#">Term 3:</a>  Wednesday 23 September</p> <p><a href="#">Term 4:</a>  Wednesday 4 November  Wednesday 2 December (TBC)</p>
<b>NEW BUSINESS</b>			
1.	Funding Agreement for Schools 2020	Mrs Wildish	<p>Motion:  The Funding Agreement 2020 (with Schedules A and B attached) is recognised as an attachment to the Delivery and Performance agreement, noted by the Principal and the</p>

			<p>School Board Chair and minuted in the School Board Meeting record. This will be completed by Friday 18 September 2020 and maintained on file with the Delivery and Performance Agreement.</p> <p>Moved: Mrs Pinches Seconded: Mrs Meyer-Atkins Carried</p>
2.	Parent Exit Surveys	Mrs Pinches	Exit surveys have been received from two families – very positive ratings.
3.	Parking Cross Walk	Mrs Wildish	<p>Parking has always been an issue at TRPS from parents' perspective. Parking is available for student numbers of 540+, current student numbers are 462.</p> <p>Parking signage has been upgraded by City of Wanneroo (CoW) to create bus parking zones in front of Admin building.</p> <p>Rangers have been patrolling more regularly and have issued fines – parents are unhappy regarding this.</p> <p>Mrs McGregor concerned re: junction of Sovereign Drive and Lisford Avenue (Two Rocks Rd). Mrs Wildish will speak to CoW regarding this.</p> <p>Several incidents recently with students coming off bikes, including one injured when hit by a vehicle. Students are riding irresponsibly with little regard to their surroundings. Staff have spoken to them several times and Bike Education sessions have been arranged for later this term.</p> <p>Cross Walks can only be installed within 40km School Zones – parents requesting them in different locations.</p> <p>CoW have completed many traffic surveys over the years since TRPS opened but have always maintained that there is not enough traffic to warrant a Cross Walk attendant.</p> <p>CoW have installed safety handles in the middle of the road on Dame Pattie Drive to help facility safe crossing.</p> <p>Adult volunteer needed to complete traffic survey including walkers, cyclists etc... over a continuous ten-day period – parents requesting a cross walk are aware of this but as yet no one has volunteered.</p>

			<p>Mrs Wildish will investigate if 40km School Zone can be extended.</p> <p>Discussion regarding possibility of Kiss &amp; Ride facility and the actual impact of this on parents – potential long waits.</p>
4.	<p>Social Media Concerns</p> <p>Parents FaceBook Page</p>	Mrs Wildish	<p>Slanderous and personal comments made on Parents' Face Book page towards Mrs Wildish who has sought legal advice. Notices of Concern will be issued to parents involved. DoE has given limited support. Letter outlining situation went home with all students yesterday. Parents have been offering support since then.</p>
5.	School Camps	Mrs Wildish	<p>Year 6 Camp to Albany in Week 2, Term 3 was very successful. Thanks were given to Mrs Bell and Miss Stokes for organising and to Mr Mercer and Mrs Pinches for giving up their time to go.</p> <p>Year 5 overnight camp to Perth &amp; Fremantle will take place on Thursday 3 September and Friday 4 September. Thanks to Miss Wildish and Miss Canning for their organisation and to Mr Schweda and Mrs Baldwin-Jones going along as supervision.</p>
6.	Voluntary Contributions and Charges	Mrs Wildish	<p>Tabled, distributed and discussed. No charges to amounts for 2021. Moved: Mrs Meyer-Atkins Seconded: Mrs Terrazas Carried</p>
7.	Book Lists	Mrs Wildish	<p>Tabled, distributed and discussed. Some reductions in costs for 2021. Moved: Rev Taylor Seconded: Mrs Bell Carried</p>
8.	Boundary Fence	Mrs Wildish	<p>Oval boundary fence has been cut twice by members of the public to allow kangaroos into the oval to feed resulting in kangaroo faeces and ticks on the oval which are both a danger to our students.</p>
9.	Sun Protection Policy	Mrs Pinches	<p>Tabled, distributed and discussed. Motion that the new Sun Protection Policy be approved. Moved: Mrs Pinches Seconded: Mrs Regts</p>

			Carried
10.	Water Wise Policy	Mrs Pinches	Tabled, distributed and discussed. Motion that the new Sun Protection Policy be approved. Moved: Mrs Bell Seconded: Mrs Regts
11.	Faction Carnival 2020	Mrs Wildish	Discussion regarding 2020 Faction Carnival. Due to COVID 19 Phase 4 restrictions any carnival will look very different from previous years. School staff have discussed many options as restrictions will make any carnival logistically difficult to manage as visitor capacity is a maximum of 136. Options were discussed. Motion: Carnival goes ahead in 4 separate sessions: K/PP (different day) Yrs 1 & 2 Yrs 3 & 4 Yrs 5 & 6 Phase 4 restrictions will be in place with parents notified of these beforehand and the school's expectations of parents. Parents will be required to pre-register their intention to attend and will have to vacate premises between sessions. Parents will be limited to one per family with any spare "seats" being allocated on a names out of hat basis to ensure fairness. Moved: Mrs Meyer-Atkins Seconded: Mrs McGregor Carried
12.	Bush Fire Management Plan	Mrs Wildish	Due to December 2019 Bushfires TRPS is now classed as at extreme risk. Much more detailed plan is being completed by Mrs Wildish.
13.	NAPLAN 2020	Mrs Wildish	TRPS completed NAPLAN and NAPLAN tracker to ensure continuation of our longitudinal data. Results were excellent and were shared with the Board. Thanks to Mrs Wildish for her hard work in collating the data.
14.	Proposal re: Disco	Mrs Pinches	Parent has approached the school about running regular fund raising discos but is keen to open these to the wider community which would prove difficult for the school to manage. More details to follow when they are available.

15.	DoE Police Clearance Survey	Mrs Pinches	Thank you to all Community and Parent representatives on the Board for providing their personal details to ensure the completion of a DoE Police Clearance Survey. Board members may be asked to update their Police Clearances as a result of this survey. More details to follow when they are available.
16.	Attendance Data	Mrs Pinches	Semester 1 2020 Attendance Data presented. Data highlights that regular attendance has reduced across the school.
17.	COVID 19 Drop Off, Pick Up and Assemblies	Mrs Wildish	Current arrival and departure from school procedures will continue. There has been an increase in students' independence and general calmness around the school. Assemblies, including Book Parade will continue to run without parents present and will be live streamed.
18.	Zipline Play Area	Mrs Wildish	Quotes have been received. Work will be started later in the year and should be completed before the end of Term 4.
<b>NEXT MEETING:</b>	Wednesday 23 September	<b>MEETING CLOSED:</b>	5:17pm
<b>SIGNED:</b>	Mrs Triena Hurihanganui	<b>DATE:</b>	