

MEETING MINUTES

14 June 2023

Date:	14 June 2023	Chair:	Mrs Triena Hurihanganui
Time:	3:15pm	Minutes:	Mrs Alison Pinches
	Mrs Lara Meyer-Atkins Ms Fiona Grierson	In Attendance:	Mrs Laura Gray Mrs Elizabeth Wildish Mrs Rachael McGregor Mrs Tanya Bell Mrs Kerry-Lynn Joubert Rev. John Taylor Mrs. Sandy Regts Mrs Triena Hurihanganui Mrs Alison Pinches
Item:	Discussion	Speaker	Action/Outcome
Matters Arising:			
1.	Welcome and Apologies	Mrs Wildish	Mrs Wagstaff passed on her thanks for the Board's support during her role as Secretary while Mrs Pinches was on leave.
2.	Amendments and/or Approval of 8 March 2023	Mrs Wildish	Moved: Mrs Hurihanganui Seconded: Mrs Bell Carried All matters will be dealt with under General Business.
3.	Correspondence In/Out	Mrs Pinches	West Pac Bank – Statements from September 2022 – May 2023. Balance remains at 0.06cents. Letters received from Minister for Education and Director General for Education which will be discussed under New Business. Email received from Mrs Meyer-Atkins which will be discussed under New Business.

4.	Finance	Mrs Wildish	Finances were discussed and the school's financial position remains strong. Moved: Mrs Hurihanganui Seconded: Mrs Regts Carried
5.	Staff Vacancies	Mrs Wildish	Four positions are in the process of being advertised for commencement in either Term 3 or 4: <ul style="list-style-type: none"> • Associate Principal (0.5) • MSC (1.0) • School Officer – Level 1 (0.5) • Relief Teacher (0.6)
6.	Yr 6 Camp:	Mrs Pinches	The Year 6 Camp took place in week 4, Term 2 (15 th -19 th May) in Busselton. Very successful. Three students had to return home – two due to illness, 1one due to a broken ankle. Camp is booked for same week next year in the same location, but we are trialling a 4 day camp (Tuesday – Friday).
7.	Current Numbers	Mrs Wildish	432 students but we remain very transient.

NEW BUSINESS

1.	Funding Agreement	Mrs Wildish	The annual Funding Agreement was presented and discussed. Mrs Gray signed on behalf of the TRPS School Board. Motion: That the 2023 Funding Agreement is accepted and approved in full. Moved: Mrs Gray Seconded Rev Taylor Carried.
2.	School Review	Mrs Wildish	School Review was very successful. TRPS has been noted as being “an exceptional school”. As a result the next School Review will not be until 2028 (five years) – this is very rare. Letter received to the school and the Board from Melesha Sands, Deputy Director General, Education confirming the results and praising the school for our excellent review. Feedback from the Review Panel indicated how impressed they were with the school as a whole complimenting our processes and

			<p>procedures along with the excellent data highlighting students' achievements.</p> <p>Mrs Meyer-Atkins highlighted her concern that parents attending the parent Question and Answer session with the Review Panel were unaware of the role of the School Board and who the parent representatives are.</p> <p>Motion: A brief introduction to Board members be added to the first school newsletter each year.</p> <p>Moved: Mrs Regts Seconded: Mrs Joubert Carried.</p> <p>The Board would like to thank all parents who gave up their time to talk to the Review Panel – their input was much appreciated.</p>
3.	Lock Down	Mrs Wildish	<p>Following the events at Atlantis Baptist College on Wednesday 24 May which resulted in TRPS being placed in Lockdown Mrs Wildish has received positive feedback from The Hon Tony Buti, Minister for Education (letter); Lisa Rogers, Director General, education (visit) and Jo Harris, Regional Executive Director (phone calls) about the effectiveness and efficiency of the processes TRPS implemented on the day.</p>
4.	Mental Health Fun Day	Mrs Wildish	<p>This has been postponed due to poor weather, but we are hopeful that it will take place in Week 9 or 10.</p> <p>The day is an opportunity for students and their parents to have fun interactions in school while promoting positive mental health for all. Thank you to Miss Wildish for organising.</p>
5.	Joint School PL Day	Mrs Wildish	<p>Joint Professional Learning Day was held on Friday 2 June with staff from TRPS joining with staff from Lancelin PS and Yanchep Secondary College for a day of collegiate interactions and learning.</p>
6.	Book Fair	Mrs Wildish	<p>The first Book Fair for 2023 was held during Week 5 and raised over \$1800 in credit to purchase school resources.</p> <p>The second Book Fair will be in Term 4.</p>

7.	Year 5 Camp	Mrs Joubert	A one-night camp to Perth and Fremantle is planned for Week 3, Term 4 for Year 5 students.
8.	School Counsellor	Mrs Wildish	Ms Mandy Strachan has been employed through the School Chaplaincy Program, replacing Rev John Taylor. Ms Strachan's role is to provide students with someone to chat about their worries or concerns.
9.	Volunteer Fundraising Committee	Mrs Wildish	The creation of a new Fund-Raising Committee under the leadership of a Board member was discussed. Mrs Wildish will investigate parent willingness to get involved and Board Members are asked to speak to Mrs Wildish if they wish to be the liaison person.
10.	Attendance Raffle	Mrs Wildish	Students with an attendance rate of more than 80% for Semester 1 will be entered into a draw for the chance to win one of two \$100 gift vouchers. The winners will be announced at the Reading Night Assembly on Monday Week 10.
11.	Meeting Dates	Mrs Wildish	<u>Term 3:</u> 16 August – this will be an Open Meeting and will be advertised as such in the next school newsletter. 6 September <u>Term 4:</u> 8 November 29 November
12.	Proposed P&C	Mrs Wildish	Mrs Wildish has received an email from the same parent requesting that a P&C be formed. Following discussion with the Board it was agreed that this was not an appropriate course of action.
NEXT MEETING:	Open Meeting 16 August 2023	MEETING CLOSED:	4:22pm
SIGNED:		DATE:	