

## MEETING MINUTES

30<sup>th</sup> October 2025

<b>Date:</b>	30 <sup>th</sup> October 2025	<b>Chair:</b>	Mrs Triena Hurihanganui
<b>Time:</b>	3:15pm	<b>Minutes:</b>	Mrs Alison Pinches
	Mrs Tanya Bell Mrs Shellie Dodds Mrs Elizabeth Wildish	<b>In Attendance:</b>	Mrs Triena Hurihanganui Rev. John Taylor Ms Laicey Colum Mr Matthew Westlund Mrs Alison Pinches Mrs Lara Meyer-Atkins Mrs. Sandy Regts Mrs Stephanie Head
<b>Item:</b>	<b>Discussion</b>	<b>Speaker</b>	<b>Action/Outcome</b>
<b>Matters Arising:</b>			
1.	Welcome and Apologies	Mrs Pinches	New Parent Representative Mrs Stephanie Head was welcomed to the Board.  Mrs Wildish was caught up in an urgent meeting and was unable to attend.
2.	Amendments and/or Approval of 4 <sup>th</sup> September 2025	Mrs Pinches	Moved: Ms Colum Seconded: Mrs Regts Carried  All matters will be dealt with under General Business.
3.	Correspondence In/Out	Mrs Pinches	Nil
4.	Finance	Mrs Pinches	The up-to-date Finance Report was presented and discussed.  Moved: Rev Taylor Seconded: Mrs Regts Carried  Upgrades to school:

			<ul style="list-style-type: none"> <li>• Carpets, Rugs &amp; Vinyl: Kindy &amp; Pri Primary</li> <li>• CCTV Upgrade – more cameras</li> <li>• Marque for Carnivals</li> <li>• Tables: Kindy</li> <li>• Desks: Chinese</li> <li>• Vinyl: Wet Areas (2026)</li> <li>• Epoxy to all toilets (2026)</li> <li>• Carpet: Undercover Area (Date TBC)</li> </ul>
5.	Current Numbers & Enrolments	Mrs Pinches	Current numbers are 471 with 5 pending enrolments and 3 students to leave.
6.	Staffing	Mrs Pinches	<p>Teachers: Teaching staff have been employed to meet 2026 staffing needs. Several staff are returning to part time roles following Maternity Leave.</p> <p>Education Assistants: There is currently a process running to recruit a pool of Education Assistants for 2026.</p> <p>Cleaners: Staffing is steady after staff leave and illness.</p> <p>Gardener: A new gardener has been appointed and will start in the coming weeks.</p>
7.	Board Meeting Dates 2025	Mrs Pinches	Term 4: 27 <sup>th</sup> November (Week 7) – this meeting has been cancelled.
8.	School Board Training	Mrs Pinches	<p>Some Board members are still experiencing difficulties accessing the portal and will speak directly with Mr Reid.</p> <p>Training to be completed:</p> <ul style="list-style-type: none"> <li>• Accountable &amp; Ethical Decision Making via Department of Education.</li> <li>• Aboriginal and Torres Strait Islander Cultural Awareness via the WA Government website (wa.gov.au). On home page use search button, type in training name and then select from drop down options.</li> </ul>
9.	Term 4 Staff Development Days	Mrs Pinches	No Board members are available to attend.

10.	Year 6 Graduation and Book Award Assemblies	Mrs Pinches	Book Awards Assembly for Transition to Year 5 students is at 9:00am on Thursday 11 <sup>th</sup> December 2025. This year we are trialling returning to one Book awards Assembly. Graduation Assembly is at 9:00am on Friday 12 <sup>th</sup> December. The Chair of the Board usually makes a brief speech on behalf of the Board. Board members are welcome to attend either (or both) assemblies but please let us know so we can ensure there is a seat for you.
11.	OSH Club Before & After School Care	Mrs Pinches	OSH Club will begin operating from Term 1, 2026. There has been a parent information session but as it was held after school many parents who would use the facility were unable to attend. Mrs Pinches will speak to Mr Reid to try to access information packs and pricing for parents.
12.	2026 Dates	Mrs Pinches	Staff Development Days: Term 1: 29 <sup>th</sup> & 30 <sup>th</sup> January; 27 <sup>th</sup> February Term 2: 29 <sup>th</sup> May; 2 <sup>nd</sup> June Term 3: 20 <sup>th</sup> July; 14 <sup>th</sup> August Term 4: 5 <sup>th</sup> & 6 <sup>th</sup> November; 18 <sup>th</sup> December  NAPLAN: 11 <sup>th</sup> – 20 <sup>th</sup> March Wacky Wednesday: 1 <sup>st</sup> April Year 6 Camp: 12 <sup>th</sup> – 15 <sup>th</sup> May Swimming: 17 <sup>th</sup> August – 25 <sup>th</sup> September (3x2Weeks) Year 5 Camp: 17 <sup>th</sup> & 18 <sup>th</sup> September

### New Business:

1.	Faction Carnival	Mrs Pinches	The Faction Carnival was a great success with the Interschool Carnival now being held in Term 4.  The only downside was that staff make-up and toiletries were stolen from the toilets.
2.	Updated Behaviour Expectations Process and Policy	Mrs Pinches	The updated policy was presented and discussed.  Motion: That the updated BE Process and Policy to be accepted.

			Moved: Mrs Meyer-Atkins Seconded: Rev Taylor Carried
3.	End of Year Rewards	Mrs Pinches	Outback Splash: Monday 15 <sup>th</sup> December: Years 1- 3 Tuesday 16 <sup>th</sup> December: Years 4-6  Lollipops Indoor Playground: Tuesday 16 <sup>th</sup> December: Kindergarten & Pre Primary  Graduation Excursion: Wednesday 17 <sup>th</sup> December: High jinks, Karrinyup
4.	Sewage Works	Mrs Pinches	The school will be connected to mains sewage during the upcoming school holidays – there will be limited access to Resolute Drive during this time.
5.	First Meeting 2026	Mrs Pinches	Thursday 19 <sup>th</sup> February 2026 starting at 3:15pm
6.	Parental Issues	Mrs Pinches	<ol style="list-style-type: none"> <li>1. A Year 4 parent is unhappy with how a situation that happened on Friday last week was handled. She has escalated the complaint to Regional Office.</li> <li>2. Two families have enrolled with opposing Violent Restraining Orders (VRO) which the Admin Team are endeavouring to manage. Advice has been sought from the Department of Education Legal Team. Both Regional Office and the Police are involved.</li> </ol>
7.	Parents FaceBook Page	Mrs Meyer-Atkins	There have been ongoing mentions of the school's reactions to bullying at TRPS. Mrs Pinches and Mrs Regts assured the Board that all incidents are fully investigated, and appropriate consequences are issued.
8.	Traffic Survey	Mr Westlund	Mr Westlund is to contact Councillor Alex Figg and Doug Middlemas from the City of Wanneroo and invite them to the school at peak traffic times and discuss with them the possibility of crossing patrols. He will let the Admin Team know when this is to happen. Mrs Pinches will provide Mr Westlund with information from the students' last Safe Zone Survey re: concerns about the school car parks.

9.	World Teachers' Day	Mrs Pinches	Tomorrow is World Teachers' Day but at TRPS we celebrate and thank everyone involved in the education of our student body. Mrs Pinches presented Board Members with a small Thank you gift for their support and diligence during the year.
<b>NEXT MEETING:</b>	19 <sup>th</sup> February 2026	<b>MEETING CLOSED:</b>	4:21pm
<b>SIGNED:</b>		<b>DATE:</b>	