Our Process

Day 1

On the first day of absence, please notify the school explaining why your child is not present.

Day 2

On the second day of absence, you will be contacted by the class teacher and a medical certificate will be requested if the 3rd day is taken.

Day 3

Medical Certificate required for 3 consecutive days of absence

-90%

A formal letter will be sent home if your child's attendance rate has dropped below the acceptable rate of 90%.

Little Progress

Formal Attendance Meeting, Home Visits, Risk Management Plan and/or a Responsible Parenting Agreement will be generated involving external agencies to address concerns.

Get in touch!

Please let us know of your child's absence as soon as possible via the Compass App.

Compass





Attendance Policy

TWO ROCKS

An Ocean Of Knowledge & Success

> *Regular attendance (+90%) is crucial for students to succeed in their learning.*



Department of Education

Our Beliefs

At Two Rocks Primary School we believe in the need to encourage regular attendance (+90%).

There is an expectation that once enrolled, students will attend on a regular basis to optimise their life opportunities.

TRPS is committed to providing a positive, safe learning environment which promotes engagement and achievement for all students through the effective management of regular attendance in school.

Regular and consistent attendance is essential for all students' social and academic learning. Therefore, students who are not regularly attending school are deemed to be "At Educational Risk."

Please note that attending excursions are subject to attendance; A minimum of 80% is required to be eligible to attend.

ATTENDANCE MATTERS



Parents/Carers responsibility:

- Aim for +90% attendance and be punctual
- Promote a positive attitude towards attendance
- Notify us on the day of illness
- Provide a Medical Certificate after 3rd day of absence
- Attend Attendance Meetings
- Attend Case Conferences, when required