

MEETING MINUTES

27 FEBRUARY 2025

Date:	27 February 2025	Chair:	Mrs Triena Hurihanganui
Time:		Minutes:	Mrs Alison Pinches
	Rev. John Taylor Mrs Shellie Dodds	In Attendance:	Mrs Triena Hurihanganui Mrs Elizabeth Wildish Mrs Rebecca Nolan Mrs Lara Meyer-Atkins Ms Laicey Colum Mrs Alison Pinches Mrs. Sandy Regts Mrs Tanya Bell
Item:	Discussion	Speaker	Action/Outcome
Matters Arising:			
1.	Welcome and Apologies	Mrs Hurihanganui	Staff Representatives: Mrs Tanya Bell Mrs Sandy Regts Mrs Shellie Dodds – new to Board.
2.	Amendments and/or Approval of 5 September 2025	Mrs Hurihanganui	Moved: Mrs Bell Seconded: Ms Colum Carried All matters will be dealt with under General Business.
3.	Correspondence In/Out	Mrs Pinches	<u>Incoming:</u> A letter has been received from Mr Henry Robson tendering his resignation from the TRPS School Board. Mrs Hurihanganui, on behalf of the Board, thanked Mr Robson for his commitment to the Board which was greatly appreciated. An email was received from Mrs Kerry-Lynn Joubert intention not to renew her position as a Staff Representative on the School Board. Mrs Wildish thanked Mrs Joubert for her input and support during her time on the Board - it was greatly appreciated.

			<p>Letter received re: Notice of Proposed To Cancel P&C from Dept of Energy, Mines, Industry Regulation and Safety.</p> <p>Mrs Pinches spoke to the Dept of Energy, Mines, Industry Regulation and Safety today who confirmed that the TRPS P&C has been officially deregistered and no further action is required.</p> <p><u>Outgoing:</u></p> <p>Letter to Parents via Facebook Page re: request for Parent Nominations to School Board.</p>
4.	Finance	Mrs Wildish	<p>Mrs Wildish explained the school's start of year financial position and outlined the following planned improvements:</p> <ul style="list-style-type: none"> • New flooring in Kindy • Trialling the installation of epoxy flooring in one set of boys' toilets • New desks for Kindy and the Chinese classroom • Upgraded and increased number of CCTV cameras <p>Mrs Wildish also noted that the outdoor classroom is now up and running.</p> <p>Mrs Wildish informed the Board of a burst pipe in the Kindy area which led to the Kindy area being flooded over the Christmas Holidays. The school is waiting to hear from the insurance company re: the claim for repairs and replacement equipment.</p> <p>Moved: Mrs Bell Seconded: Ms Meyer-Atkins Carried</p>
5.	Current Numbers & Enrolments	Mrs Wildish	<p>Student numbers at the Week 3 Census were 447, however the transiency trend continues as evidenced by the 6 students leaving by the end of this week.</p> <p>Staffing/Student Ratios:</p> <p>K – 40 students, 4 staff, ratio 10:1 PP – 52 Students, 5 staff ratio 10:1 1 – 55 students, 5 staff, ratio 11:1 2 – 63 students, 4 staff ratio 16:1 3 – 55 students, 4 staff, ratio 14:1 4 – 60 students, 4 staff, ratio 15:1 5 – 67 students, 5 staff, ratio 13.5:1 6 – 55 students, 4 staff, ratio 18:1</p>

6.	Staffing	Mrs Wildish	<p>Mrs Pinches remains on a Return To Work program following knee surgery last year; Ms Kim Wildish is Acting Associate Principal when Mrs Pinches is absent.</p> <p>Mrs Regts is on a Return To Work program and is in the Relief Role to support this.</p> <p>Mrs Daddow has had surgery and will remain off the at least the rest of this term. It is expected that she will also be on a Return To Work plan.</p> <p>Miss Wildish will be leaving at the end of Semester 1.</p> <p>Mrs Stewart will go on Maternity Leave at the end of Semester 1.</p> <p>Ms Zamberi will be returning at the beginning of Term 2.</p> <p>Mrs Dye is covering the relief role for Term 1 only.</p> <p>Mrs Ettia's Leave Without Pay finishes at the end of Term 1. Mr Reid is waiting to hear from her regarding her future plans.</p>
7.	2025 Camps	Mrs Pinches	<p>Year 6:</p> <ul style="list-style-type: none"> • Busselton, 20 – 23 May (Wk 4, T2) • 4 nights • Cost: \$420 (approx.). <p>Year 5:</p> <ul style="list-style-type: none"> • Swan Valley, 11-12 Sep (Wk 8, T3) • 1 night • TBC
NEW BUSINESS			
1.	Parent Representatives On School Board	Mrs Pinches	There have been no nominations from the parent body to act as representatives on the Board. Ms Colum and Ms Meyer-Atkins will speak to parents and try to encourage nominations.
2.	Board Meeting Dates 2025 including Open Meeting	Mrs Wildish	<p>The next meeting will be on Thursday 15 May, starting at 3:15pm. This will be the annual Open meeting which Mrs Pinches will advertise to the parent body at the start of Term 2.</p> <p>Future meeting dates will be set at this meeting.</p>
3.	New School Website -	Mrs Wildish	Mrs Hurihanganui will write a short information article for the school's new website outlining the role and purpose of the school Board.
4.	ANZAC Assembly	Mrs Wildish	The annual TRPS ANZAC Assembly will take place on Thursday 10 April starting at 9:00am. All Board members are welcome to attend. Ms Meyer-Atkins and Ms Colum will represent the

			Board at this assembly. Mrs Hurihanganui passed on her apologies.
5.	Year 6 Assembly	Mrs Wildish	Due to Admin attendance at a PL the Year 6 Assembly has been moved to the following week – Wednesday 12 March at 1:45pm
6.	Wacky Wednesday	Mrs Wildish	Student Mental Health and Wellbeing Day will take place on Wednesday 9 April starting at approximately 10:30am (Time is to be confirmed). The whole school will take part at the same time with mindfulness activities in the morning before the outside section of the day commences. Kindy rotations will take place in the Kindy area. Other students will rotate across the school grounds with each group supervised by staff. Parents, carers and family members are welcome. Mrs Wildish and Mr Reid are investigating the possibility of a sausage sizzle.
7.	Standardised Testing	Mrs Wildish	The following Standardised Testing has taken place (or will take place) during Term 1: PAT: Years 1 – 6 Week 2 On Entry: PP & Year 1 Weeks 3-6 NAPLAN: Years 3 & 5 Week 7 All data is carefully interrogated by staff and used as part of the planning cycle and ensure accurate plotting of students' progress.
8.	2024 Annual Report	Mrs Wildish	Mrs Wildish presented to 2024 TRPS Annual Report. Mrs Wildish explained the role of the Socio-Economic Index (SEI) in relation to Like Schools and data. Motion: That the 2024 Annual Report is ratified and can be published. Moved: Ms Meyer-Atkins Seconded: Mrs Regts Carried
9.	2025-2028 TRPS Business Plan	Mrs Wildish	Mrs Wildish presented the 2025 – 2028 TRPS Business Plan. Thanks were given to Miss Wildish for her help and input into the new business Plan. Motion: That the 2025-2028 TRPS Business Plan is ratified and can be published. Moved: Mrs Bell Seconded: Mrs Regts Carried
10.	Principal's Performance Review	Mrs Wildish	Mrs Wildish will undergo Performance Review later this year. She may need reviews from

			<p>members of the Board and will approach them closer to the time.</p> <p>Mrs Wildish has been asked to be part of the Principal's Review Team for West Balcatta PS.</p>
11.	Changing School Uniform Supplier	Mrs Wildish	<p>There have been ongoing supply issues with current supplier (Nell Gray). Mr Reid, MCS, has sourced new supplier, Dyenamic. The cost per shirt is slightly more but the quality is better and delivery should improve.</p> <p>The new uniform will be Australian made.</p> <p>Motion: That the school uniform supplier is changed to Dyenamic. Moved: Ms Colum Seconded: Ms Meyer-Atkins Carried.</p>
12.	Fogarty EdVance	Mrs Wildish	TRPS is a Mentor School for Lancelin PS during 2025.
13.	Election Funding Promise	Ms Colum	Ms Colum asked for clarification re: an election promise from the local Labor candidate re: funding TRPS school improvements. Mrs Pinches confirmed that a request for \$35,000 had been made to support the purchase of new flooring.
14.	Sausage Sizzle at Federal Election	Ms Meyer-Atkins	<p>Motion: That Ms Meyer-Atkins organises at parent fundraising group to provide a sausage sizzle (or similar) at the federal election as a whole school fundraiser. Moved: Ms Meyer-Atkins Seconded: Ms Colum Carried.</p>
NEXT MEETING:	15 May 2025	MEETING CLOSED:	4:29pm
SIGNED:		DATE:	