

## Minutes 4 March 2020

<b>Date:</b>	4 March 2020	<b>Chair:</b>	Mrs Laura Gray
<b>Time:</b>	Open @ 3:20pm	<b>Minutes:</b>	Mrs Alison Pinches
<b>Apologies:</b>	Mrs Pipi White Ms Fiona Grierson	<b>In Attendance:</b>	Mrs Elizabeth Wildish Mrs Laura Gray Rev John Taylor Mrs Mariana Terrazas Mrs Lara Meyer-Atkins Mrs Alison Pinches Mrs Triena Hurihanganui Mrs Sandy Regts Mrs Rachael McGregor Mrs Tanya Bell
<b>Item:</b>	<b>Discussion</b>	<b>Speaker</b>	<b>Action/Outcome</b>
1.	Welcome and Apologies	Mrs Gray	Mrs Gray welcomed Mrs Tanya Bell to the Board and welcomed all Board members to the new school year.
2.	Amendments and/or Approval of 6 November Minutes  Matters Arising	Mrs Gray	Moved: Mrs Regts Seconded: Mrs Meyer-Atkins Carried.  All Matters will be dealt with under General Business
3.	Correspondence In/Out	Mrs Pinches	<u>Bankwest:</u> - Old Bank West P&C account, \$0. NFA - Old Board Westpac Account, \$0. NFA  Moved: Mrs McGregor Seconded: Mrs Hurihanganui Carried.

4.	Finance	Mrs Wildish	<p>The current Voluntary Contributions and Charges information was distributed for discussion. As the Department of Education has not yet released the 2020 budget to schools the school's finance report remains unpopulated.</p> <p>Discussion re: the impact of the drop in student numbers will have on the budget allocations therefore 2020 will be a consolidation year.</p> <p>Motion: That the school's financial reports are accepted.  Moved: Mrs Bell  Seconded: Mrs Meyer-Atkins  Carried.</p>
5.	Fundraising Committee	Mrs Wildish	<p>Mrs Meyer-Atkins has stepped back from the Fundraising committee due to family commitments.</p> <p>Mrs McGregor had volunteered to take on the Secretary's role for the committee but another volunteer has taken this role.</p> <p>Mrs Wildish had spoken with Mrs Gillard earlier this term. The following are the planned events for Term 1 (T1):</p> <ul style="list-style-type: none"> <li>• Disco – Late March</li> <li>• Easter Egg Raffle – Last week of T1, donations from parents to be left in Administration.</li> <li>• Eater Bonnet/Hat Parade – last day of T1, 9:00am.</li> </ul>
6.	Student Numbers & Staffing	Mrs Wildish	<p>Student Numbers are currently 464. All classes are overstuffed – biggest resource in 2020.</p>
7.	2020 Meeting Dates	Mrs Pinches	<p>Meetings will continue to link with school assemblies.</p> <p>Meeting dates are:  <u>Term 1:</u>  <b>Wednesday 4 March</b></p> <p><u>Term 2:</u>  <b>Wednesday 27 May – Open Meeting.</b> This will be advertised to parent body. Positions to be declared vacant at Open Meeting are Chairperson and Secretary.  <b>Wednesday 1 July</b></p>

			<p><u>Term 3:</u>  Wednesday 29 July  Wednesday 23 September</p> <p><u>Term 4:</u>  Wednesday 4 November  Wednesday 2 December (TBC)</p>
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**NEW BUSINESS**

1.	Start of Year	Mrs Wildish	<p>Very calm start to 2020. All new students have settled quickly.</p> <p>New staff:</p> <p><u>Permanent:</u>  Mrs Kylie Hill – Yr 1  Ms Jodie Scholte – Yr 4</p> <p><u>Fixed Term:</u>  Miss Ciara Hawk – PP  Mrs Ashleigh Potts – Yr 2  Mr Owen Le Leivre – Yr 4  Miss Heledd Smith – Relief from Week 9, Term 1 to cover Miss Erin McGree’s Maternity Leave.</p>
2.	2019 Annual Report	Mrs Wildish	<p>The TRPS Annual Report for 2019 was presented for discussion and approval. Rev Taylor commented on the high level of data literacy amongst staff.</p> <p>Mrs Meyer-Atkins commented on the impact of attending the 2019 Data Days in November – it raised her level of awareness of the high volume of quality data that is collected on students and how it is used to plan for and address students’ needs.</p> <p>Motion:  That the TRPS Annual Report for 2019 is approved as a true record of the school’s year and can be published for parents.  Moved: Mrs Regts  Seconded: Rev Taylor  Carried.</p>
3.	Updated Behaviour Expectations Policy	Mrs Pinches	<p>The updated Behaviour Expectations Policy was distributed for explanation and discussion.</p> <p>Motion:  That the TRPS Behaviour Expectations Policy 2020 be approved for use.  Moved: Mrs Meyer-Atkins  Seconded: Mrs Hurihanganui  Carried.</p>

4.	Updated Emergency Evacuation Plan 2020	Mrs Wildish	<p>The 2020 Emergency Evacuation Plan was presented for discussion and approval. Discussion took place regarding the evacuation at the end of T4, 2019 due to the bushfires. The evacuation went smoothly but the school's Administration noted how many parent/carer contact numbers were out of date. Many of these still haven't been updated. Mrs Wildish thanked the staff who stayed and worked to ensure all students were safe.</p> <p>Motion: That the Emergency Evacuation Plan for 2020 be approved for use. Moved: Mrs McGregor Seconded: Mrs Terrazas Carried.</p>
5.	Classroom Management Strategies Professional Learning 2020	Mrs Wildish	Miss Canning and Miss wildish will run the CMS and Instructional Strategies PL for new teachers during 2020. This PL ensures that all staff are using the same strategies and language consistently.
6.	Managers 2020	Mrs Wildish	SAER – Mrs Regts Data – Miss wildish Coaching and Conferencing – Miss Canning Mental Health and Well-Being – Miss Wright.
7.	Fogarty EDvance Mentor	Mrs Wildish	Mrs Wildish is now a Mentor Principal for two schools in the Fogarty Program – one in Mandurah, the other in Boulder. TRPS is a focus case study school in the most recent Fogarty publication – a copy is in the Administration Area for parents.
8.	Congratulations	Mrs Gray	Mrs Gray offered congratulations to Mrs Meyer-Atkins and her family on the recent birth of their fourth son.
<b>NEXT MEETING:</b>	OPEN MEETING: Wednesday 27 May 2020	<b>MEETING CLOSED:</b>	4:34pm
<b>SIGNED:</b>	<b>Mrs Laura Gray</b>	<b>DATE:</b>	