

MINUTES 1 JUNE 2022

Date:	1 June 2022	Chair:	Mrs Elizabeth Wildish
Time:	3:30pm	Minutes:	Mrs Kate Wagstaff
Apologies:	Mrs Tanya Bell Mrs Lara Meyer-Atkins Rev John Taylor Mrs Triena Hurihanganui	In Attendance:	Mrs Elizabeth Wildish Mrs Laura Gray Mrs Kate Wagstaff Ms Fiona Grierson Mrs Kerry-Lynn Joubert Mrs Rachael McGregor Mrs Sandy Regts
Item:	Discussion	Speaker	Action/Outcome
1.	Welcome and Apologies	Mrs Wildish	Due to COVID 19 Restrictions this meeting is our first face-to-face. Lovely to see you all in person! Welcome back to Mrs Regts who has returning to the Board following her year off.
2.	Amendments and/or Approval of 30 March 2021 Matters Arising	Mrs Wildish	Moved: Sandy Regts Seconded: Kerry-Lynn Joubert Carried All Matters will be dealt with under General Business
3.	Correspondence In/Out	Mrs Wildish	Westpac Bank Statement 31 March 2022 – 29 April 2022. Balance remains at 0.06cents. No other correspondence.
4.	Finance	Mrs Wildish	Copies of our Financial Summery were presented to each member. Actual Funds available are \$562,267.73. Our largest expenditure is in Lease payments with a budget of \$93,967.00

			Moved: Fiona Grierson Seconded: Rachel McGregor Carried
5.	Student Numbers & Staffing 2022	Mrs Wildish	Current student numbers are 435. Remy Watkins has been appointed a permanent Manager of Corporate Services role. A huge congratulations to him. Harriet Canning and Kate Wagstaff have undertaken Acting Associate roles whilst Mrs. Alison Pinches is on leave. Harriet Canning will soon go on Maternity leave and Kate will assume a full time position in the Associate Principal role. We will be welcoming back Kimberley Wildish in July.
6.	COVID 19 Update	Mrs Wildish	No further update.
7.	P&C	Mrs Wildish	AGM occurred on 18.05.22. New roles have been assigned.
8.	NAPLAN 2023	Mrs Wagstaff	Our system held as we engaged Years 3 and 5 in online testing. Due to many COVID related absences, the Department extended our 'catch-up' window from two to three weeks. Off-years testing in Years 2, 4 and 6 was done to continue with our data collection.
9.	2022 Board Meeting Dates	Mrs Wildish	Term 3: 10 August & 14 th September Term 4: 2 November & 30 November
NEW BUSINESS			
1.	Parent Exit Survey	Mrs Wagstaff	None to report.
2.	Year 6 Camp	Mrs Wagstaff	A memorable camp! All students had a fabulous time and appreciated the

			<p>opportunity, however, there was much Covid sickness.</p> <p>A total of 33 students attended camp and all had to present a negative RAT on arrival to school. 24 students returned on the bus; the others had returned earlier due to illness. A teacher also tested positive and therefore had to be replaced.</p> <p>A sincere thank you from the Board was extended to the teachers for their hard work and for looking after all the sick students whilst away.</p>
3.	ANZAC Assembly	Mrs Wagstaff	<p>Due to COVID, this assembly was ran differently this year, meaning that outside agencies, including special guests and parents were unable to attend.</p> <p>We did however conduct an intimate and memorable ceremony where all students, separated in their cohorts due to social distancing, were positioned around the flag pole near the Assembly area. Year 6's recited poems beautifully and the occasion was marked.</p>
4.	Term 2 Staff Development days	Mrs Wildish	<p>John Fleming – 2 days: <u>Thursday:</u> John will be coaching teachers, giving them feedback on their teaching. <u>Friday:</u> John will run a whole day PL for all staff, detailing what he has observed.</p> <p>We continue to mentor 2 schools, offering them guidance and direction as and when required. The intention is for them to visit our school at some point to observe exemplary instruction.</p>
5.	On Entry Testing & OHI	Mrs Wagstaff	<p>OHI is a business tool which determines how healthy an organisation is. It is conducted in 100+ countries. Our OHI results presented a 3% increase from last year, as we received a score of 98%. We are thrilled with these results given we have many new staff members at the school.</p> <p>On entry testing was conducted with each individual student in Pre-Primary and Year 1. Although it is only mandatory for us to</p>

			compile data in pre-primary, the school continues to invest resources so that we can continue to track data. Results were promising, displaying a particular strength in Literacy. Our explicit instruction model in the form of Warm Ups, commencing in Kindergarten, was deemed a large contributing factor to this marked improvement.
6.	Fundraising	Mrs Wildish	<ul style="list-style-type: none"> • Book Fair raised \$1500 • Mother's Day raised \$1400
7.	Zip Line	Mrs Wildish	Is now up and running! The students are going to be thrilled. A video of staff trialling the equipment was shared and this excited both staff and students alike!
8.	Annual Report	Mrs. Wildish	All received a copy for their own perusal. The format has been improved with Ms August Zamberi adding a contemporary look to the Report.

NEW BUSINESS

1.	Recycling	Mrs. Rachel McGregor	Keen to revisit the possibility to recycle the school's paper waste. Heledd Smith, our Sustainability leader, is to be asked about the possibilities.
NEXT MEETING:	Wednesday 10 August 2022	MEETING CLOSED:	5:00pm
SIGNED:	Laura Gray	DATE:	10/8/2022