MEETING MINUTES

10th SEPTEMBER 2026

Date:	10th September 2026	**Chair:**	Mrs Triena Hurihanganui
Time:	3:15pm	**Minutes:**	Mrs Alison Pinches
Apologies:	Mrs Lara Meyer-Atkins Ms Laicey Colum Mrs Stephanie Head Mr Matthew Westlund	**In Attendance:**	Mrs Triena Hurihanganui Mrs Rebecca Nolan Mrs Alison Pinches Mrs Shellie Dodds Miss Heledd Smith Mr Iain Reid Rev. John Taylor
Welcome and Apologies	Mrs Hurihanganui		
Amendments and/or Approval of 19th March 2026	Moved: Mrs Dodds Seconded: Miss Smith Carried		
Correspondence In/Out	Nil		
Principal's Report	Finance: The 2026 Funding Agreement was presented, explained and discussed. Moved: Rev Taylor Seconded: Mrs Dodds Carried The Finance Report was presented, explained and discussed. Moved: Miss Smith Seconded: Mrs Dodds Carried Current Student Numbers: 498 (+11; -1)		

	Staffing: Miss Melrose will finish at the end of this term as Miss Hawk returns in Term 4 from maternity Leave. Mrs Wildish & Mrs Nolan continue to job share the Principal's role (3 days/2 days). Mrs Pinches will retire at the end of Term 4. Mr Schweda has opted to return to his Physical Education role - Mrs Dodds and Ms Terrazas are job sharing third deputy role on an acting basis. Board Meeting Dates: Discussion re: frequency of meetings moving forward. Decision made to plan for one meeting per term with the option of adding a second meeting per term if required. Moved: Mr Reid Seconded: Rev Taylor Carried. New Minutes Format: Following consultation with DoE the format of the Board Minutes as changed slightly. Motion: That the Agenda and Minutes format are changed to reflect current guidelines given by the Department of Education. Moved: Mrs Pinches Seconded: Mrs Nolan Carried.
Summary of Discussions	Trial for 2027 that parents use Compass for ordering and paying for books. Mr Reid will monitor and report back to the Board. It is hoped that this will be a smoother system which will allow books to get to students in the classroom in a shorter timeframe at the start of 2027. Stationary List 2027: Officeworks are considerably cheaper overall for stationary than the current supplier. Motion: That TRPS moves to Officeworks as the preferred supplier of stationary lists moving forward. Moved: Mrs Dodds Seconded: Miss Smith Carried. Book List 2027: Campion remain competitively priced for text books. Motion: That Campion remains the preferred supplier for books for 2027. Moved: Rev Taylor Seconded: Mr Reid Carried. Voluntary Contributions and Charges 2027: As the current payment rate of Voluntary Contributions and Charges is approximately 35% of the parent body the Board agreed to leave these charges at the current rate of $40 for Voluntary Contributions and $30 for Library and Equipment Fund.

	Motion: That Voluntary Contributions and Library and Equipment Fund remain at $40 and $30 respectively for 2027. Moved: Rev Taylor Seconded: Mr Reid Carried. New Uniform Supplier: Discussion re: change of uniform supplier as current supplier is unable to provide new uniforms within a reasonable time frame. Mr Reid has sourced information and samples from Eclipse and will continue to work with them on quality and pricing. It is hoped that by changing to Eclipse one company will be able to supply all uniform. Eclipse are currently guaranteeing a 10 -12 week turnaround on orders. Staff Development Days 2027: Brief discussion re: Staff Development Day days for 2027 – these will be confirmed at the next Board meeting on 29th October.
Dates to Remember	<u>Board Meeting Dates 2026</u> Term 4: Thursday 29th October (Week 3) <u>Staff Development Days:</u> Term 4: 5th & 6th November; 18th December <u>Swimming:</u> 17th August – 25th September (3x2Weeks) <u>Year 5 Camp:</u> 17th & 18th September

NEXT MEETING:	29th October 2027	**MEETING CLOSED:**	3:48pm
SIGNED:		**DATE:**	