

## MINUTES 16 June 2021

<b>Date:</b>	16 June 2021	<b>Chair:</b>	Mrs Triena Hurihanganui
<b>Time:</b>	3:23pm	<b>Minutes:</b>	Mrs Alison Pinches
<b>Apologies:</b>	Mrs Kerry-Lynn Joubert Mrs Pipi White Mrs Laura Gray	<b>In Attendance:</b>	Mrs Elizabeth Wildish Rev John Taylor Mrs Mariana Terrazas Mrs Lara Meyer-Atkins Mrs Alison Pinches Mrs Tanya Bell Mrs Triena Hurihanganui Mrs Rachael McGregor Ms Fiona Grierson
<b>Item:</b>	<b>Discussion</b>	<b>Speaker</b>	<b>Action/Outcome</b>
1.	Welcome and Apologies	Mrs Wildish	
2.	Amendments and/or Approval of 19 May 2021 Matters Arising	Mrs Wildish	Moved: Mrs Meyer-Atkins Seconded: Mrs Terrazas  Carried  All Matters will be dealt with under General Business
3.	Correspondence In/Out	Mrs Pinches	No correspondence has been received.  Moved: Seconded: Carried
4.	Finance	Mrs Wildish	Reports distributed and discussed.  Moved: Mrs Bell Seconded: Mrs McGregor Carried
5.	Student Numbers & Staffing 2021	Mrs Wildish	451 Staffing Semester 2:

			<p>Miss Wildish is moving to America to teach for two years.</p> <p>Mrs Bell will move to Year 6</p> <p>Mrs Kirwan will join TRPS staff on a Fixed Term contract and work in Year 4.</p> <p>A letter has gone to staff notifying them of these changes.</p> <p>Mr LeLievre will be on leave until the end of the year.</p> <p>Mrs Summers, MSC, is currently on leave. She will return for last two weeks of Term 2 but plans to take LSL for the remainder of the year. The process to replace her is ongoing.</p>
6.	After School Care Update	Mrs Wildish	<p>Starting in Term 3 and will offer:</p> <ul style="list-style-type: none"> <li>• Before &amp; after School Care</li> <li>• Staff Development Days</li> <li>• School Holidays</li> </ul> <p>They will utilize the Undercover Area, Library, Play Areas and Canteen.</p> <p>Will be advertised in the Wave, FaceBook and via flyers.</p>
7.	Board Meeting Dates 2021	Mrs Wildish	<p><u>Term 3:</u> 18 August 15 September</p> <p><u>Term 4:</u> 10 November</p>
8.	Proposed P&C	Mrs Wildish	<p>IGM Monday 28 June 1:30.</p> <p>Information letters went home last Friday. Nominations close on Thursday 24 June at 1:00pm. Currently one nomination.</p>
9.	COVID 19 Update	Mrs Wildish	<p>Phase 4 restrictions continue. Limited numbers of parents are able to help in classrooms.</p>
<b>NEW BUSINESS</b>			
1.	Physical Handling in School Policy	Mrs Pinches	<p>Policy was distributed and discussed.</p> <p>Moved: Mrs Meyer-Atkins Seconded: Mrs Terrazas Carried</p> <p>Two staff will complete "Train the Trainer" PL in Positive Handling and De-Escalation next week.</p>

2.	John Fleming Visit	Mrs Wildish	Very successful visit. Day 1: Coaching new staff Day 2: PL based on TRPS needs.
3.	Audit	Mrs Wildish	Possible Audit in Term 4, 2021.
4.	Expert Teachers	Mrs Wildish	Both Mrs Croker and Mrs Wagstaff have been providing PL to other school in both Chinese and Art with very positive feedback.
5.	Recycling	Mrs McGregor	Discussion re: current recycling activities at TRPS. Mrs McGregor to further investigate "Scheme 1d" for TRPS and how we can collect recyclables as a fundraiser.
<b>NEXT MEETING:</b>	18 August 2021	<b>MEETING CLOSED:</b>	4:17pm
<b>SIGNED:</b>	Mrs Triena Hurihanganui	<b>DATE:</b>	