

Minutes 28 March 2018

Date:	28 March 2018	Chair:	Mrs Laura Gray
Time:	Open @ 3:16pm	Minutes:	Mrs Alison Pinches
Apologies:	Mrs Fiona Grierson Mrs Karen Mettimano Ms Letisha Blake	In Attendance:	Mrs Laura Gray Miss Samantha Wright Mrs Triena Hurihanganui Mrs Elizabeth Wildish Miss Harriet Canning Miss Heather Mott Mrs Mel Glover Mrs Rebecca Nolan Miss Emily Andrew Rev John Taylor
Item:	Discussion	Speaker	Action/Outcome
1.	Welcome and Apologies	Mrs Gray	
2.	Amendments and/or Approval of previous minutes	Mrs Gray	Minutes Moved: Miss Canning Seconded: Mrs Glover Carried
3.	Correspondence In/Out	Mrs Mettimano	Tabled to next meeting
4.	Finance School	Mrs Wildish	Tabled to next meeting
5.	Finance Board	Ms Grierson	Tabled to next meeting
6.	Canteen Report	Ms Grierson	Tabled to next meeting

7.	Sporting Schools	Mrs Pinches	Four weeks of volleyball for Years 4 -6 this term. Planning on Lacrosse and soccer for Term 2. Details to follow once confirmed.
8.	School Banking	Mrs Glover	Mrs Glover hasn't been able to speak to another parent to ask if they are interested in helping.
9.	Board Email Address	Ms Grierson	Tabled to next meeting
10.	Transition Update	Mrs Wildish	41 currently enrolled. Phase 2 will commence in Term 2. Parent workshops have been planned.
11.	School Photos	Mrs Wildish	School photos will be on Monday and Tuesday Week 11. Packages have already gone home. <u>School Board photos will be at 8:30 on Tuesday 10 April.</u>

NEW BUSINESS

1.	Board Nominations	Mrs Wildish Mrs Gray	<p><u>Teacher Nominations:</u> Mrs Kelly Whittle Mrs Sandy Regts Mrs Mariana Tezzaras Thank you to Miss Canning, Miss Mott and Miss Wright for their commitment and support over the course of their time on the school Board.</p> <p><u>Parent Nominations:</u> Mrs Lara Meyer-Atkins Mrs Triena Hurihanganui has renominated Thank you to Mrs Glover, Mrs Mettimano and Ms Blake for their commitment and support over the course of their time on the school Board. Mrs Gray will phone Mrs Meyer-Atkins to tell her her nomination was successful. Mrs Glover did state that some parents who were interested in nominating felt unable to as they were unable to access childcare to attend meetings immediately after school.</p>
2.	Car Park	Mrs Wildish	There will be 13 new parking spaces and a possible "stop and drop". The new parking area will include speed bumps. There is currently no date for installation. Mrs Wildish

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			will put the information into the next school newsletter.
3.	Business Plan Operational Plan Administrative Plan	Mrs Wildish	Mrs Wildish has almost completed these plans.
4.	AGM Agenda	Mrs Wildish	Matters Arising Chairperson's Report 2017 Principal's Report 2017 Treasurer's Report 2017
5.	Incorporation	Mrs Wildish	Mrs Wildish will forward information to new Board members re: updated regulations for Incorporation. Discussion re: whether or not to de-incorporate tabled to next meeting.
6.	Thank you	Miss Canning	Miss Canning thanked Board members for their support and guidance during her time on the school Board. Miss wright and Miss Mott agreed.
7.	Thank you	Mrs Glover	Mrs Glover thanked the Board for their support over her tenures as a Board Member. She stated she appreciated the insight into the workings of the school she had gained and the realization that staff do a lot more than she'd previously thought.
8.	Board Folders	Rev Taylor	Discussion re: need for full folders. Motion: Create one central file (Secretary's File); all documents to be held in digital format. All current paper copies to be shredded. Moved: Rev Taylor Seconded: Mrs Pinches Carried
9.	Secretary Role	Mrs Gray	Mrs Pinches has agreed to continue as Board Secretary and will take over the Correspondence role as well.
NEXT MEETING:	AGM: 4 April Followed by a regular meeting	MEETING CLOSED:	3:58pm