

## Minutes 4 April 2018

<b>Date:</b>	4 April 2018	<b>Chair:</b>	Mrs Laura Gray
<b>Time:</b>	Open @ 3:40pm	<b>Minutes:</b>	Mrs Alison Pinches
<b>Apologies:</b>		<b>In Attendance:</b>	Mrs Laura Gray Mrs Fiona Grierson Mrs Triena Hurihanganui Mrs Elizabeth Wildish Mrs Alison Pinches Rev John Taylor Miss Emily Andrew Mrs Sandy Regts Mrs Kelly Whittle Mrs Mariana Terrazas
<b>Item:</b>	<b>Discussion</b>	<b>Speaker</b>	<b>Action/Outcome</b>
1.	Welcome and Apologies	Mrs Gray	
2.	Amendments and/or Approval of previous minutes	Mrs Gray	Minutes Moved: Mrs Hurihanganui Seconded: Rev Taylor Carried
3.	Correspondence In/Out	Mrs Pinches	Nil
4.	Finance School	Mrs Wildish	School Finance Reports tabled and discussed. Department of Education have released budgets. Mrs Wildish and Mrs Cockman are working to finalize the school's budget allocations. Moved: Mrs Whittle Seconded: Mrs Regts Carried
5.	Finance Board	Ms Grierson	Tabled to next meeting due to illness.

6.	Canteen Report	Ms Grierson	Tabled to next meeting due to illness. Small electrical burnout in store cupboard over the long weekend, minimal damage. Mrs Cockman is arranging repairs.
7.	Board Email Address	Ms Grierson	Tabled to next meeting due to illness.
8.	School Photos	Mrs Wildish	Group Board photo will be at 8:30 on Monday 9 April.
<b>NEW BUSINESS</b>			
1.	Business Plan  Operational Plan  Administrative Plan	Mrs Wildish	Mrs Wildish tabled all three reports for the Board's information. Only the Business Plan needed to be moved.  Business Plan: Moved (subject to minor amendments re: photos and font): Rev Taylor Seconded: Mrs Hurihanganui Carried
2.	Incorporation	Mrs Wildish	Full discussion re: the Board's views on whether to remain incorporated following letters received from the Department of Education. Board members will complete further reading and will discuss at next meeting. Mrs Wildish will reply to DoE on the Board's behalf.
3.	Atlantis Baptist College School Fete	Mrs Wildish	Saturday 12 May. Mrs Wildish has asked that the Board and wider school community support this event.
4.	Atlantis Baptist College School Year 6 Day	Mrs Wildish	Mr Harris (Principal of ABC) has invited all Yr 6 students to attend his school during one of their student free days to experience the day in the life of a high schooler. The Yr 6 students will attend with their teachers.
5.	Digital Storage of Board Documents	Mrs Pinches	In light of discussions at last Board meeting where it was agreed that all Agendas, Minutes and Reports would be electronically stored please forward Mrs Pinches electronic copies of all reports being presented to the Board.

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Incorporated 18 March 2014 | ABN: 81 399 197 522

6.	Car Parking	Mrs Gray	Mrs Gray has received a phone call from John Quigley's office re: parental concerns over car parking. Mrs Gray reiterated that the DoE would be installing more car parking bays hopefully over the course of this year.
7.	Fundraising	Ms Grierson	Confirmation given to Ms Grierson that Mrs Mettimano would be continuing to organise and run the upcoming Mother's Day Stall. Ms Grierson will clarify with Mrs Mettimano payment of goods which have already been delivered.
<b>NEXT MEETING:</b>	<b>6 June 2018</b>	<b>MEETING CLOSED:</b>	4:30pm
<b>SIGNED:</b>	<b>Mrs Laura Gray</b>	<b>DATE:</b>	