

MINUTES 3 March 2021

Date:	3 March 2021	Chair:	Mrs Laura Gray
Time:	Open 3:20pm	Minutes:	Mrs Alison Pinches
Apologies:	Mrs Pipi White	In Attendance:	Mrs Elizabeth Wildish Mrs Laura Gray Rev John Taylor Mrs Mariana Terrazas Mrs Lara Meyer-Atkins Mrs Alison Pinches Mrs Kerry-Lynn Joubert Mrs Tanya Bell Mrs Triena Hurihanganui Mrs Rachael McGregor Ms Fiona Grierson
Item:	Discussion	Speaker	Action/Outcome
1.	Welcome and Apologies	Mrs Gray	Mrs Gray welcomed Mrs Joubert as the new staff representative on the Board.
2.	Amendments and/or Approval of 2 December 2020 Minutes Matters Arising	Mrs Gray	Moved: Mrs Terrazas Seconded: Mrs Bell Carried All Matters will be dealt with under General Business
3.	Correspondence In/Out	Mrs Pinches	BankWest P&C Account - \$0 balance NFA Children's Crossing and Road Safety Committee – to be dealt with under General Business. Moved: Mrs Meyer-Atkins Seconded: Mrs Hurihanganui Carried

4.	Finance	Mrs Wildish	<p>Reports were distributed and discussed.</p> <p>Moved: Mrs Hurihanganui Seconded: Mrs Joubert Carried</p>
5.	Student Numbers & Staffing 2021	Mrs Wildish	<p>Currently 456 students. New staff: Teachers: Ms Carla Priddle – Kindy & Transition Mrs Nicola Riches – Kindy</p> <p>EAs: Ms Cassie Choules (Returned from Mat Leave) Ms Sian Frankland Fixed Term – appointment process ongoing for position.</p>
6.	Cross Walk	Mrs Wildish	<p>Two letters (15 Dec 20 & 18 Feb 21) received from Children’s Cross Walk & Road Safety Committee highlighting that two traffic surveys have been carried out and that Mrs Wildish would be notified once a decision had been made regarding a Cross Walk at Sovereign Drive/Lisford Avenue.</p>
7.	Board Meeting Dates 2021	Mrs Wildish	<p><u>Term 1:</u> 3 March 31 March Open meeting followed by Information session re: possible P&C.</p> <p><u>Term 2:</u> 19 May 16 June</p> <p><u>Term 3:</u> 18 August 15 September</p> <p><u>Term 4:</u> 10 November</p>
8.	Proposed P&C	Mrs Wildish	<p>Update given and discussed. Motion: That the TRPS School Board holds a child free parent information session (in support of the work already carried out by the current Fund Raising Committee) to gauge interest in re-establishing a TRPS P&C or to continue with the Fundraising Committee. Moved: Ms Grierson Seconded: Mrs McGregor Carried</p> <p>It was agreed to hold this session following the Board’s Open Meeting on Wednesday 31</p>

			March starting at 3:30pm. Mrs Gray will contact Richard at WACSSO to ask him to attend. Parents will be notified in writing.
9.	School Improvements	Mrs Wildish	Tiling to the toilet areas has been completed. Installation of proposed play equipment is on hold at present.
10.	2020 Vandalism Update	Mrs Wildish	Most damage has been repaired. There has been no further vandalism.
NEW BUSINESS			
1.	CCTV Cameras	Mrs Wildish	Motion: Due to the vandalism sustained at the end of 2020 the school is requesting the Board's support to install CCTV Cameras. Moved: Mrs Pinches Seconded: Mrs Hurihanganui Carried
2.	Annual Report 2020	Mrs Wildish	Motion: That the 2020 TRPS Annual Report be accepted and published for the school community to access. Moved: Rev Taylor Seconded: Mrs McGregor Carried
3.	COVID 19 Update	Mrs Wildish	Phase 4 restrictions continue.
4.	EA Position	Mrs Pinches	Fixed Term EA position has been advertised. 30 applicants. Shortlisting this week.
5.	Statement of Expectations 2021 - 2024	Mrs Wildish	Document was distributed and discussed. Motion: That the Statement of Expectations 2021 – 2024 is passed by the TRPS School Board. Moved: Mrs Terrazas Seconded: Mrs Hurihanganui Carried
6.	Reporting Policy	Mrs Pinches	Reporting Policy was reviewed by staff at the end of 2020. No changes were necessary. Motion: That the 2021 Reporting Policy be accepted.

			Moved: Mrs Meyer-Atkins Seconded: Ms Grierson Carried
7.	Mental Health and Well Being Guidelines	Mrs Pinches	Mental Health and Well Being Guidelines have been developed by school staff. Motion: That the TRPS Mental Health and Well Being Guidelines are accepted for use at TRPS. Moved: Mrs Meyer-Atkins Seconded: Mrs Bell Carried
8.	After School Care	Mrs Wildish	Increasing number of children attending one of the several day care centres operating externally to the school. Extend Day Care have approached Mrs Wildish re: opening a centre at TRPS. They have received 60 returns to a parent survey they sent out. More information to follow.
9.	SeeSaw App	Mrs Wildish	In response to parent feedback via parent survey last year requesting more information re: what is happening in classrooms the school has introduced the SeeSaw App as a way for students to show their parents their work. Students/staff will upload work twice a term.
10.	Two Rocks Fishing Competition	Mrs Wildish	The Atlantis Area Developers are hosting a Fishing Competition on Saturday 1 May sponsored by Channel 7. TRPS will have a stall promoting the school.
11	Congratulations	Mrs Gray	Mrs Gray congratulated Mrs Wildish on her strong leadership which has ensured a positive start to 2021.
NEXT MEETING:	31 March 2021 3:30pm (please note change of time) Open Meeting	MEETING CLOSED:	4:25pm
SIGNED:	Mrs Laura Gray	DATE:	